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ANW DONOR PRIVACY POLICY

Revised 3/23/2017

To support the artistic mission and vision of A Noise Within (“ANW”), ANW relies on both earned revenue from ticket sales as well as the generous donations from many individual and institutional supporters. ANW greatly values its relationship with our donors and is committed to preserving these relationships by protecting the privacy, security, and accuracy of all financial information to the greatest extent possible, in compliance with all federal and California laws.

INFORMATION COLLECTION AND USE

Regardless of the method of contribution, ANW treats all contact and donation information as confidential within our database, including banking, security, credit card, and other transaction mechanisms. ANW undergoes PCI Compliance Validation tests for all data storage on a quarterly basis. ANW gathers basic contact information including name, address, phone numbers, and email addresses and keeps this information in a secure database in compliance with all IRS regulations, including those under Internal Revenue Code Section 501(c)(3). ANW may use this contact information for internal purposes to monitor and analyze donor data, inform donors about programs and events sponsored by ANW, and also to comply with recognition practices such as gift acknowledgements and receipts for contributions.

The above confidential information is shared with staff, board members, and consultants of ANW only on a private and “need-to-know” basis. ANW does not sell, share, or trade the confidential information of its donors with any other organization or entity without express permission from the relevant parties. All ANW donors and patrons will have access to review their own

personal information as it is recorded at ANW by providing a written request to do so.

A Noise Within publishes annually the names of its donors who have given \$125 or more in the previous 12-18 months in the organization's playbills, on its website, and in occasional other publications such as its Annual Report. ANW will honor donors' wishes to be listed as "anonymous" in these and other such listings when requested in writing. ANW also publishes the names, addresses, and donation amounts, as required by federal law in our yearly IRS Form 990 and as otherwise may be required by California law. Form 990 currently requires publication of information relating to gifts of over 2% of ANW's total contributed revenue for each fiscal year. ANW's most recently filed Form 990 is available for public inspection on its website, in accordance with federal law.

UPDATING PERSONAL INFORMATION

Please direct all questions concerning your ability to review, edit, or delete previously provided personal information to Amy Nance, Development Director, 626-356-3103.

POLICY CHANGES

This privacy policy has been designed and implemented by ANW as of the date listed at the top of the page. This Policy is subject to change and may be periodically revised and updated. Any revisions to this policy will be made publicly available at this URL. Inquiries about this policy may be directed to Amy Nance, Development Director, 626-356-3103.